

# **The Drummond Trust**

## **Information for prospective applicants for Grants**

Under the terms of the Trust Deed, the Drummond Trust exists to make grants to assist in the **publication of works of sound Christian doctrine and outreach.**

**Applications which fail to meet these basic criteria cannot be considered.**

The Trustees may look for evidence of other actual (or promised) financial support with each application. The Trust's resources preclude it from taking major publication risks.

The term "publication" is taken to relate to conventionally printed works, i.e. books, pamphlets, leaflets, tracts etc but not magazines, newsletters and other periodicals. In certain circumstances the Trustees may be willing to consider other forms of publication, including videos, transparencies, audio cassettes etc. Requests for grants towards the cost of electronic equipment or hardware will **NOT** be considered.

Completed applications - which should ideally include a brief sample of proposed text - are put before the Trustees at one or other of their bi-annual meetings in mid March and mid September, for which applications must be lodged by 31<sup>st</sup> January and 31<sup>st</sup> July, respectively.

Grants are awarded on the following conditions: -

- a) That grant will only be payable upon publication.
- b) That grant must be taken up no later than one year (12 months) from the date of the meeting at which any award of grant is made.
- c) That acknowledgement be made within the publication that it has been published with grant assistance from the Drummond Trust, 3 Pitt Terrace, Stirling.
- d) That a voucher (sample) copy of the publication be submitted when requesting payment of grant.

Application forms should be returned to **The Drummond Trust, Messrs. Hill & Robb, Solicitors, 3 Pitt Terrace, Stirling, FK8 2EY** (Telephone: 01786 450985; Fax: 01786 451360; e-mail: [catherineberrill@hillandrobb.co.uk](mailto:catherineberrill@hillandrobb.co.uk)) by the appropriate dates stated above.

**Applicants should detach and retain this information sheet before submitting the application form.**

**PLEASE DO NOT SEND COMPLETE MANUSCRIPTS**

**The Drummond Trust**

**Application for Grant**

1.Name(Rev/Dr/Mr/Mrs/Ms).....

2.On behalf of.....

3. Address.....

.....

.....Postcode.....

4. Telephone/Fax number(s).....

5. E-mail Address.....

6.Title and brief summary of publication/project for which a grant is requested:

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Additional details of the project should be supplied on a separate sheet . A sample of text (e.g. a chapter) **in English** should be included but do NOT send full manuscripts. A contents/chapter list, however, should be included where possible.

7. Please give evidence of the need for the publication and how it will be used etc.....

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8.Are there any other agencies providing similar material in this field? .....

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9. Have you any additional sources of funds available (e.g. from other trusts) for this project? If so, what are the amounts?

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10. How did you learn of the Drummond Trust?.....

11. Referee. Applicants are requested to give a referee who is familiar with the organisation and the project for which a grant is requested. Wherever possible, overseas applicants should nominate a referee in the UK.

Name.....

Address .....

.....

Telephone/Fax.....E-mail.....

12. Details of Proposed Publication:

- Estimated length (no. of words).....
- No. of pages.....
- Page size (e.g. A5).....
- Printing Method.....
- Print quantity.....
- Estimated costs –
  - Setting.....
  - Paper.....
  - Printing.....
  - Binding.....
  - Other (please state).....
  - Total outlay.....

13. Amount of Grant Requested:.....

14. Publisher's Name .....

Address.....

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15. **Declaration**

I apply for a grant in respect of the above and, if awarded, I undertake :

- a. to comply with all conditions of the Trustees of the Drummond Trust as outlined in the document “Information for prospective applicants for Grants” and, *in particular*,
- b. to include an acknowledgement of financial assistance received (not the actual sum) from the Drummond Trust, 3 Pitt Terrace, Stirling; and,
- c. to send a voucher (sample) copy to the Drummond Trust with my request for payment of the grant.

Signed .....Date .....

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